MEMORANDUM FOR: Distribution List

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Executive Development in the CIA

ATTACHMENT: Monograph on "Executive Development in the CIA"
prepared by the Executive Development Staff,
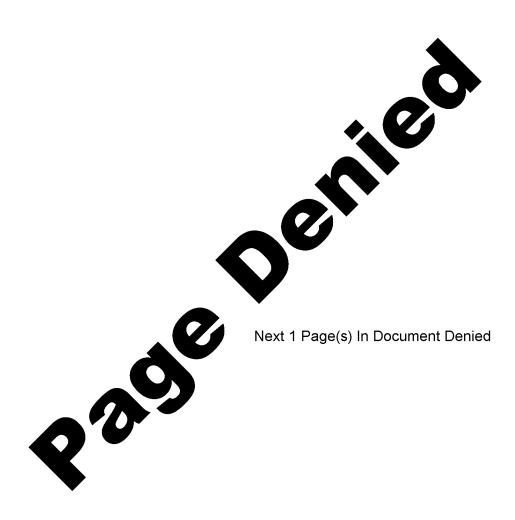Office of Training and Education

    1. The attached monograph is forwarded for your review and
comment. It is the result of a nine-month study undertaken by
the Office of Training and Education (OTE) of Executive
Development in the CIA with the aim of designing a training
program appropriate to the needs of the various directorates.

    2. Members of the OTE staff consulted with other Federal
agencies, the War Colleges and the prestigious academic
institutions conducting executive training programs, interviewed
eighty-seven senior Agency officials and conducted several
"brain-storming" sessions with Agency officers from other
components. In the process, issues not directly related to
training were surfaced. These are reported in the event you wish
to institute remedial action within your component.

    3. The OTE study and a recommendation for a program made up
of a short core course plus a series of electives were approved
by the Executive Committee on 31 August 1983. The initial
running of the Core Course is scheduled for 13 February 1984 and
the Electives will start in late spring.

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Harry E. Fitzwater

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Executive Development
in the CIA